

Extraordinary Meeting of the Parish Council – Minutes

Date:	22 January 2024		
Place:	Barrow Brook Industrial Park, Barrow.		
Present:	Councillors: S. Houghton (Chair), A. Scholfield, S. Clemson and O. M. Wrightson.		
In attendance:	Clerk to the Parish Council: Mike Hill.		
Meeting started:	11:30	Meeting closed:	12:10

Minute Reference 240122/

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Pursglove.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

3. PUBLIC PARTICIPATION.

There was no public participation.

4. INVOLVEMENT OF AN HR COMPANY TO REPRESENT THE PARISH COUNCIL AT THE FORTHCOMING EMPLOYMENT TRIBUNAL HEARINGS.

Councillor Scholfield presented a report seeking approval to share relevant employment information with HR Partner Ltd. (a human resource service provider based in Clitheroe) to enable discussions in the context of the Parish Council's established co-ordination on recent employment matters between Whalley and Wiswell Parish Councils.

The report noted that:

- The final accepted elements of the recent employment claims had not yet been agreed, although progress is expected at the forthcoming preliminary case management hearings.
- HR Partner Ltd. currently represent Whalley PC on employment matters including the Employment Tribunal cases.

RESOLVED THAT COUNCIL:

Approve:

- a. Councillor Scholfield continue to liaise with HR Partner Ltd. concerning the preliminary hearings, in the context of the Parish Council's established co-ordination on recent employment matters between Whalley and Wiswell Parish Councils.
- b. The sharing of relevant employment information with HR Partner Ltd. regarding the recent employment matters between Whalley and Wiswell Parish Councils.

Authorise the Clerk:

- c. To contact HR Partner Ltd. on the scope and contractual terms of any engagement.
- d. Prepare a report to the Council on the possible appointment of HR Partner Ltd. to act for the Council on recent Employment Tribunal matters.

FUTURE SCHEDULED MEETING DATES (2024):

6 March and 8 May.

All meetings start at 18:30 and are held at Pendleton Village Hall.

Signed by Chair.

Date.